



School Admission Arrangements for Somerset County Council Schools within The Priory Learning Trust 2022-23

Policies approved by the Board of Trustees

Signed:

Name:

Date:

Chair of Board of Trustees

Authorised for Issue

Signed:

Name:

Date:

Executive Principal

1.

The Priory Learning Trust is a Multi-Academy Trust of primary and secondary schools.

The Priory Learning Trust grew from a passion to bring the power of partnership and sharing to bear and provide a first-class education to a wide range of children, of all abilities and social class groupings, in Somerset and North Somerset.

We believe that this approach will create happy, confident, and high-achieving students. This truly collaborative approach will also develop great staff relationships and improve staff wellbeing. It promotes healthy competition.

2. Oversubscription criteria and published admissions number

School

Age

The King Alfred School Academy

1. Children Looked After . Children who are in the care of a Local Authority or have previously been and are now formally adopted or subject to a residence/child arrangement order or special guardianship. (See important note 1)
2. Children identified with a sensory, physical or medical disability (High Needs Pupils), where a multi-agency professional team has identified the school as the nearest suitable school (see important note 2)
3. Children of The Priory Learning Trust staff and whose home school is The King Alfred School Academy, employed on a permanent contract by the Trust for at least two years at the time of application, or where the member of staff has been recruited to fill a post for which there is a demonstrable skill shortage. This does not include staff who work on the school site for other employers (see important note 3)
4. Children living in the catchment area, with a sibling at the school at the time of admission, and who live at the same address
5. Children living in the rural catchment area (see important note 4)
6. Children living in the catchment area
7. Children living outside the catchment area, with a sibling at the school at the time of admission, and who live at the same address
8. Children not satisfying a higher criterion

Within each criterion, priority will be given to children living closest to the school measured in a straight line.

This policy does not apply for applications to the Sixth Form at The King Alfred School

<https://www.tkasa.org.uk/6th-form-apply>

Important Notes:

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4.

In year applications must be submitted directly to the school using the LA in-year application form (hard copy only).

The committee will consider batches of applications on a weekly basis with a 4pm deadline every Friday (term time only) for receipt of applications. If more applications are received than there are places available, the over-subscription criteria will be applied.

A decision will be notified in writing to the applicant within ten school days.

verified the LA reserve the right to request further documentary evidence to support any claim of permanent home address.

Parent/Carer

Natural parents, whether they are married or not, any person who, although not a natural parent, has parental responsibility for a child or young person. Any person who, although not a natural parent, has care of a child or young person (having care of a child or young person means that a person with whom the child lives and who looks after the child, irrespective of what their relations-3(o)-9yir

The place is offered on the basis of an address that is subsequently found to be incorrect. The offer may be withdrawn.

The parent/carer has not responded to the offer within a reasonable period of time and a further opportunity has been given for the parent to respond within 10 days having explained that the offer may be withdrawn if they do not.

Deferred entry for infants - Pawlett Primary School Academy only

Parents offered a place in reception for their child have a right to defer entry, or to take the place up part-time, until the start of the term beginning immediately after their child has reached compulsory school age. However, places cannot be deferred beyond the beginning of the final term of the school year for which the offer was made.

Children reach compulsory school age on the prescribed day following their 5th birthday (or on their fifth birthday if it falls on a prescribed day). The prescribed days are 31 August, 31 December and 31 March.]

Full-time schooling - Pawlett Primary School Academy only

Parents have a right to a full-time place at school

out of age group has been agreed before National Offer Day and the reason for any refusal.

Requests for admission out of the normal year group will be considered alongside other applications made at the same time. For example, an application from a child who is 5 years old will be considered alongside applications for a reception place. An application for a child for a reception place will be considered alongside applications for reception.

If a request for delayed admission is agreed, the school place application may be withdrawn before a place is offered and a new school place application will need to be made as part of the normal admissions round the following year.

If a request for a child to be admitted or to transfer school a year early is agreed, the school place application will be processed and an outcome will be sent on the National Offer Day.

If a request for delayed admission for a child transferring school is refused, the school place application will be processed and an outcome will be sent on the National Offer Day.

If a request for delayed admission for a starting school child is refused, the parent must decide whether to accept the offer of a school place for the normal age group, or to refuse it and make an in year application for admission to year 1 for the September following.

If a request for a child to transfer or be admitted to school a year early is refused, the school place application will not be processed and a new school place application will need to be made as part of the normal admissions round the following year.

There is no right of appeal against the decision not to allow your child to be admitted outside of their normal age group.

One admission authority cannot be required to honour a decision made by another admission authority on admission out of the normal age group. Parents, therefore, should consider whether to request admission out of the normal year group at all their preference schools, rather than just their first preference schools.

For further information and guidance please visit;

<https://www.somerset.gov.uk/education-and-families/starting-school-early-or-late/>

Children from outside the UK*

The LA will treat applications for children coming from overseas in accordance with European Union law or Home Office rules for non-European Economic Area nationals.

The LA will process applications for children who are citizens of the European Economic Area (EEA) and for UK citizens living abroad. If proof of the Somerset address is not available

only exceptions are children of UK service personnel and other crown servants (including Diplomats) returning to the UK with a confirmed posting to the area (see children of UK service personnel).

The LA will not allocate a place to any non EEA citizen moving into Somerset from outside the UK prior to their arrival in the country. In such cases the L A will require copies of the passports, appropriately endorsed visas and proof of residency . see home address definition. Applicants who are citizens of countries from outside the EEA should first check that their visas will not be invalidated by taking up a maintained school or academy place before applying. If in doubt, parents should contact the Home Office.

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Children of UK Service Personnel

The Admissions Authority endeavours to ensure that their admission arrangements
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In year applications are usually considered for admission up to a maximum of half a term in advance of the place being taken up. An exception is made for children of UK service personnel with a confirmed posting to the area and crown servants returning from overseas to live in the area where a place can be made available up to a year in advance of being required providing the appropriate documentation is provided as proof of posting (an official government letter (e.g. MOD, FCO or GCHQ) declaring a relocation date and intended posting.)

Usually, a place may be allocated prior to actual residency, only on receipt of exchange of contracts or a formal signed rental agreement. An exception is made for children of UK service personnel with a confirmed posting to the area and crown servants returning from overseas to live in the area. This means that, providing the application is accompanied by an official government letter (e.g. MOD, FCO or GCHQ) declaring a relocation date and intended posting, The admissions authority will process the application on that address. If proof of a home address is not available at this stage the admissions authority will accept a unit postal address or quartering area address.

If the parent/carer is moving to the area as a result of leaving the armed forces then no special consideration will be given to the application under the grounds of the application being made by a service family.

For further information please refer to the DfE explanatory note on Admission of Children of Crown Servants;

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/461481/Admission_of_children_of_crown_servants.pdf

Alteration

It should be noted that this policy is subject to alteration to reflect any changes in legislation, case law, Council policy or to ensure legal compliance.

